



Marshall Road PTA Meeting Minutes

Wednesday, 5 October 2011

Attendees: Lisa Dauernheim, Chitra Sharma, Rita Monner, Elizabeth Terry-Humen, Ashley Dawood, Missy Walsh, Valerie D. Henderson, Coleen Chapman, Michele Sullivan, Cathy Trybul Sontheimer, Gina Womack, Corinne Bowen, Jennifer Kim, Erin Kane, Caryn Baum, Shelly Koshuta, Rachel Orndorff; Jen Heiges – Principal; Beth Eachus – PTA President, Becky Kong – Vice-President, Amanda Waltrip – Vice-President; Randy Weinhardt – Treasurer, Alexandra Bates – Secretary

- I. **Call Meeting to Order** – Becky Kong called the meeting to order at 9:32am.
- II. **President's Report – Beth Eachus**
 - a. Walk to School Day – Thanks to Becky Kong and Shelly Koshuta for handing out stickers to the kids who walked to school. We surpassed our goal of 50 walkers.
 - b. Welcome Tea – This Friday. Shelly Koshuta and Lesley Chambers are chairing.
 - c. Open Volunteer Positions – We still need volunteers for Art Smart and Room Parents.
- III. **June Minutes – Alexandra Bates** – *A motion was made, seconded, and passed unanimously to accept the minutes as written.*
- IV. **Principal's Report – Jen Heiges**
 - a. Principal's Coffee is this Friday. If you have ideas for future topics on which you would like the principals to address, please forward them. We plan to have another in a few months.
 - b. New pick-up procedure is still being considered.
 - c. Heather Hazard is out of the office for a family emergency. Future correspondence should be sent to Amanda Waltrip at Amanda.Waltrip@fcps.edu.
- V. **Treasurer's Report – Randy Weinhardt**
 - a. The ending balance per checkbook/savings and PayPal as of 30 September 2011 is \$30,863.64 with a total restricted disbursements outstanding of \$12,347.03. The ending unrestricted balance per checkbook/savings and PayPal as of 30 September 2011 is \$18,516.61.
- VI. **Committee Chair Reports**
 - a. Family Fun Night – Caryn Baum and Nellie Hatch – Theme is Freaky Friday and event will include the making of a hand mural for Marshall Road's 50th Anniversary, science experiments in the gym, a candy raffle, DJ, and face painting.

- b. Scholastic Book Fair – Erin Kane – A flyer was sent out a week early. Next week additional attachments will be sent out. Book talks will be starting in the classrooms, which will be filmed. The One for Books program from Scholastic is being considered as one of this year’s “Fifty for Fifty” service projects. Please send in donations to buy books for children in need. A signup for volunteers was sent around.

VII. **New Business**

- a. Run-A-Thon – Missy Walsh – November 18th – Still looking for committee members. All kids who walk will get a new field day t-shirt. In the process of getting corporate sponsors as well as in kind sponsors including Apple for prizes. Incorporating the Fifty for Fifty focus by having more than 50 runners sign up and participate.
- b. Fifty for Fifty – The school and the PTA has sponsored several service projects in association with this effort. Additional community service project ideas should be submitted on the website. Each class is also doing a project.
 - i. Raise 50 cents per child for Team in Training Leukemia and Lymphoma Society
 - ii. More than 50 children walk on National Walk To School Day
 - iii. More than 50 letters written to troops overseas
 - iv. On October 19th, the 5th and 6th graders will bake 50 loaves of bread to donate to Food For Others
 - v. On November 5th from 9 to 11am we’ll provide at least 50 volunteers for the Town of Vienna’s town cleanup day
 - vi. Collecting 50 phones for the Fairfax Shelter for Women of Domestic Violence.
- c. Valerie Henderson volunteered to help promote the PTA’s Facebook page. Shelly Koshuta will add her as an administrator.

- VIII. Unfinished Business – There is a new link at the bottom of eNews which links the user to a Google doc to post information on eNews and the website. Information needs to be on the website before it can be included in future eNews blasts.

- IX. Meeting Adjourned at 10:26am.